

## Important Dates

<b>August 18</b>	T-TESS orientation must be complete ( <i>Note: for late hires, orientation must be completed within 3 weeks of the first date of employment and observations may begin after that</i> )
<b>September 4</b>	T-TESS observations may begin ( <i>Note: must wait 2 weeks from date of T-TESS orientation to conduct observations</i> )
<b>September 4</b>	Complete SLO staff member orientation
<b>September 22</b>	Last day for returning teachers to submit Goal Setting & Professional Development Plan
<b>September 29</b>	Last day for new teachers to submit Goal Setting & Professional Development Plan ( <i>must be submitted within 6 weeks of T-TESS orientation date</i> )
<b>January 2 - February 2</b>	Mid-Year conferences
<b>April 1</b>	Teachers begin submitting GSPDP reflections to appraiser prior to End-of-Year conference
<b>April 19</b>	Last day for T-TESS observations
<b>May 2</b>	Last day to complete End-of-Year conferences & share with teachers a written Summative Annual Appraisal report
<b>May 23</b>	All T-TESS appraisal documents must be finalized and submitted

**Observations are excluded on the highlighted dates**

July							August							September							October												
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
						1			1	2	3	4	5							1	2	3	4	5	6	7							14
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21						
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28						
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	29	30	31										
30	31																																

  

November							December							January							February							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4						1	2		1	2	3	4	5	6						1	2	3
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29			
						31																						

  

March							April							May							June									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
						1	2						1	2	3	4				1	2	3	4							1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8			
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15			
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22			
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29				
						31																								