## 24-25 Lamar CISD Student Transportation Form Parent/Guardian Instructions

## A guide for parents on how to submit the Student Transportation Form online through Skyward Family Access

For information on how to access Skyward Family Access or how to access <u>your</u> guardian username or password, please visit <u>https://www.lcisd.org/students-parents/family-access</u> .	
<ol> <li>Login to the Skyward Family Access Center and click on the "Online Forms" menu option.</li> <li>Click on "Fill Out Form" for the Student Transportation Form.</li> </ol>	Home         New Student Online Enrollment         Online Forms         Gradebook         Attendance         Student Info         Student Info         Schedule
<ol> <li>On the next screen, read the information concerning the Student Transportation Form and click the "Next" button on the right-side of the screen.</li> </ol>	Student Transportation Form         District Message         Please complete the following form to notify the district of your student's main form of transportation for the 2024 room of th
<ol> <li>Read through the information and answer the questions on the form.</li> </ol>	Student Transportation Form         Step 1. Student Transportation Form (Required)         Print         Image: Complete the following form to notify the district of your student's main form of transportation for the 2024-2025 school year. Parents and guardians must use this form to submit a request for bus transportation. Eligibility requirements for bus transportation can be found in the Lamar CISD student Handbook available on the Lamar CISD student to the 2024-2025 school year. If you need to change your student's transportation option after the first day of the school year, please contact your student's campus to request a change in transportation.

<ul> <li>5. Click the "Complete Step 1 and move to Step 2" button at the bottom of the page.</li> <li>If you cannot see this button, try maximizing your Internet browser window.</li> </ul>	If your student will ride the bus at any time during the first two weeks of school, please select "YES" regardless of whether bus transportation will be the main form of transportation for your student. For example, your student will mostly be a car rider for the first two weeks of school, but on some days your student will ride the bus during this time. In this case, you will select "YES." If your student will not need bus transportation during the first two weeks of school of the 2024-2025 school year, select "NO" from the drop-down below. Please note: Bus transportation will only be provided for the "YES" option in the drop-down menu below. <u>YES</u> <u>Part B/Parte B:</u> <u>Select your student's main form of transportation.</u> <u>Seleccione el medio de transporte que usualmente usará su hijo/a</u> . <u>Complete Step 1 and move to Step 2</u>
6. Click the submit button at the bottom of the Step 2 screen.	Student Transportation Form         Step 2. Complete Student Transportation Form (Required)         By completing Student Transportation Form, you are confirming that the Steps below have been finished.         Are you sure you want to complete Student Transportation Form for.         Review Student Transportation Form Steps         Step 1)       Student Transportation Form         Submit Student Transportation Form         Form
<ul> <li>7. You will see a verification message that you have successfully completed the form for your student.</li> <li>If you need to edit or make changes to the form click " Mark Student Transportation Form as not completed and make changes"</li> </ul>	Student Transportation Form was successfully completed and submitted to the district for Go back to review completed steps Mark Student Transportation Form as not completed and make changes