



# Lamar Educational Awards Foundation

## *2018-19 Principal-School Grant Application*

The goal of the Foundation Program Allocations Committee's goal is to select projects for funding, which stimulate students' creativity and expand the existing curriculum. To insure anonymity during the selection process, the committee members will not have access to applicants' names. **With the exception of this cover page, do not include your name or the name of your school in the body of your application or attachments.** The amount of the award is up to \$10,000; grant application must be written for at least \$8500.

**Application Deadline for the principal grant is Friday, March 22, 2019 at the Foundation office.**

Name of Applicant:

School:

Project Title:

Total dollar amount of grant request:

As a condition of this grant, I will complete an evaluation form to be furnished by the Foundation.

Signature of Principal: \_\_\_\_\_



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For Foundation Use Only

Application # \_\_\_\_\_

**Project Title:**

### **Project Overview – 45%**

- Provide a detailed description of the project including the targeted audience and intended use of supplies or services requested.
- Describe how this project will enrich the educational experiences and/or well-being of students in a creative and innovative way.
- List the targeted audience, project scope (anticipated number of students impacted this year) and the anticipated longevity of the project (year to year use).
- 500 WORD LIMIT

**Project Objectives – 45%**

- Describe the goal of this project (the overarching purpose)
- Provide measurable short-term and long-term objectives for this project. (measurable steps taken to meet the goal)
- Explain what evaluations will be used to determine success in meeting the goals described.
- 325 WORD LIMIT

**Budget – 10%**

- Provide a detailed itemization of all costs (description, samples, pictures, etc.)

Qty.	Vendor & Item	Item #	Unit Cost	Extended Cost
<i>Shipping &amp; Handling (if applicable)</i>				
<b>Total amount of grant requested</b>				

*\*Up to one page can be attached for additional itemization, pictures or visuals of major items.*



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### SCORING RUBRIC

Application #: _____
Total Score: _____

	1	3	5	Weight	Max Score	Score
<b>Project Overview- 45%</b>						
Creative & Innovative	Provides little or no evidence that project will enrich the educational experience in a creative and innovative way	Provides some evidence that project will enrich the educational experience in a creative and innovative way	Provides clear evidence that project will enrich the educational experience in a creative and innovative way	X5	25	
Detailed Description	Includes only a brief description of the project.	Includes moderate level of detail and describes how project relates to students	Includes a detailed description of project, identifies the target audience and provides detail for supplies and/or service requested.	X2	10	
Targeted audience	Provides little or no detail of student groups supported by this project	Provides generalized detail of student groups supported by this project	Provides specific detail of student groups supported by this project	X1	5	
Project scope	Minimal number of students impacted	Average number of students impacted	Maximized resources with a large number of students impacted	X1	5	
<b>Project Overview- 45%</b>						
Project goal	No or unclear overarching goal of project stated	Vague or generalized goal of project stated	Overarching goal and purpose of project is clear and specific	X4	20	
Project objectives	No short-term or long-term measures for reaching goal established	Minimal short-term or long-term measures or checkpoints for reaching goal are established	Clear and precise short term and long term measures are identified for reaching project goal	X3	15	
Project evaluation	No project evaluation tool is established to measure success	Vague or generalized evaluation tool is described	A clear and precise project evaluation protocol is established to ensure goal is met	X2	10	
<b>Project Budget &amp; Miscellaneous - 10%</b>						
Detailed itemization	Budget provides little or no description of costs; budget plan is not complete	Provides vague or brief description of costs; limited details provided	Provides specific description of costs and how money will be spent and additional resources provided to support budget	X1	5	
Spelling & Grammar	Grant contains significant errors in grammar or spelling.	Grant contains some errors in grammar or spelling.	Grant is professionally written with no grammar or spelling errors.	X1	5	
<b>PROJECT TOTAL</b>					100	

*\*Grants scoring below 70 will not be funded.*