

## LOGO USE REQUEST FORM

The use of any Lamar CISD logo including campuses must be approved by the Communications Department. The District reserves the right to deny any request that fails to comply with any aspect of the Logo & Trademark Use Policy. The policy can be found on the District website.

***Please allow up to (3) business days from the date the request is submitted to receive approval.***

Date Request Submitted:	Date Logo(s) Needed:
Name of Organization/Company/Group:	
Contact Person:	
Phone Number:	Email Address:
Physical Address (Street, City, Zip Code):	
Logo(s) Needed:	
Name of Event/Activity:	
How Logo Will Be Used (please be specific):	
Target Audience:	
Additional Comments:	

\_\_\_\_\_  
Requester Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Campus Principal/Department Signature

\_\_\_\_\_  
Date

### FOR COMMUNICATIONS DEPARTMENT USE ONLY

Approval Yes      No

Communications Signature \_\_\_\_\_ Date \_\_\_\_\_