



## NEW STUDENT REGISTRATION CHECKLIST

Please use this form to ensure you have all your documentation needed before your appointment

- VERIFY YOUR RESIDENCY ONLINE AT LCISD.ORG – “Find your Bus/School” – to make sure your address is zoned to a LCISD school.**
- PRE-REGISTER (New to District only) YOUR STUDENT ONLINE AT LCISD.ORG – “Register Online.”**
- COMPLETE LUNCH APPLICATION (optional - to qualify for FREE/REDUCED).**
- PROOF OF RESIDENCY – a current gas/water/electric utility bill (utility service address must match TDL of homeowner) (lease or closing statement is accepted).**
- PARENT/GUARDIAN ID (valid Driver’s License/State ID).**
- BIRTH CERTIFICATE OF STUDENT**
- SOCIAL SECURITY CARD OF STUDENT**
- STUDENT IMMUNIZATION RECORDS – TB Skin test REQUIRED for students coming from out of the country.**
- RECORDS FROM PREVIOUS SCHOOL – final transcript or final report card depending on grade level.**
- DUAL RESIDENCY FORMS (notarized) – homeowner must provide valid Texas Driver’s License and a current utility bill (TDL and service address must match) of the residence zoned to LCISD.**
- GUARDIANSHIP/ POWER of ATTORNEY FORMS (notarized) – if applicable.**
- INDIVIDUAL EDUCATION PLAN (most recent) – if applicable.**
- 504 ACCOMODATION PLAN (most recent) – if applicable.**
- ESL Program Exit Letter/TELPAS results – if applicable.**
- STAAR/EOC Test Results**