



# FULSHEAR HIGH SCHOOL

## Exam Absence Policy

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Students who miss an exam due to a documented excused absence may reschedule their exam. See the LCISD Student Handbook for a list of excused absence reasons.

The following policies are in place for making up an exam:

1. Students must provide the attendance office with an absence note/excuse prior to taking a semester exam on the reschedule dates in January.
2. The teacher will provide school administrators with a copy of exams missed by students.
3. Student must attend one of the following exam make up times. No other make up times will be offered.
4. If a student has more than four exams to make up, parents may contact Dr. Forbes at 832-223-5006 to discuss extenuating circumstances.

Date
January 9, 3:30 to 6:00pm
January 10, 3:30 to 6:00pm
January 11, 3:30 to 6:00pm
January 12, 3:30 to 6:00pm

All make up sessions will be held in the Library.