



Lamar CISD High School Semester/Final Exemptions Parent Communication

Students and Parents,

To prepare for semester exam exemptions, we need to inform you of the practices at Foster High School. From LCISD Board Policy EIAA (Local), there are requirements and expectations for student attendance on the day of the scheduled exam, **even if they are exempt from the assessment. Below are the guidelines for all students exempting an exam:**

- Students need to bring their school IDs to be counted present.
- Students will report daily to their scheduled class to check in and be counted present by the teacher of record, no later than the campus attendance time of 10:00 am.
 - If the student fails to attend class on the day of the exam to be counted present, they will be counted absent and forfeit their exemption.
 - Students arriving at the classroom after 10:00 am will be counted absent for the day and forfeit their exemption.
 - If a student fails to be present on the day of the exam, the student shall be marked absent and shall be required to take the assessment later, as determined by the campus administration.
 - If the assessment is not taken, the student shall earn a zero for the final/semester examination grade (EIAA (Local)).
- Once attendance is taken, an announcement will be made to excuse EXEMPT students, that are remaining on campus, to various campus locations by grade level.
- All parents and students must follow campus procedures for checking students out of school early.
- All parents and students must follow campus procedures for checking students out of school, which could include:
 - Complete the form below and return it to the attendance clerk or front office staff member informing how the student(s) would be getting home once they leave (Parents, please select one of the below, if it applies):
 - Parent consent to ride with another student early (**High School Only**)
 - Name of other student _____
 - Parent consent for student to drive home early (**High School Only**)
 - Parent consent that student could walk/ride bike home early.
 - Parent picks up student(s) from school early.
 - Without one of the above parental approvals, students must stay at school until normal dismissal time.

My student (first & last name) _____ ID# _____ has my permission to leave school after being counted present on _____ (date) with the above-checked method of transportation.

Parent Name (Print)

Parent Signature

Date

Thank you,

Principal, Foster High School